

HIGHLANDS RECREATION DISTRICT BOARD MEETING

Tuesday, September 11, 2012

APPROVED

Attendants:

BOARD- Hal Carroll (HC)
Michelle McNeil (MM)
Johanna Anton (JA)
Pamela Merkadeau (PM) (arrived at 7:15pm)

STAFF- Brigitte Shearer (BS)
Rebecca Hitchcock (RH)
Jeff Schwartz (JS)
Mike Koenig (MK)

COUNSEL – Portor Goltz (PG)

CALL TO ORDER

The meeting was called to order at 7:08 pm by Board Member HC

CLOSED SESSION:

Closed session began at 7:16 and ended at 8:07pm. There was no reportable action.

REVIEW AND APPROVAL OF THE MINUTES

The minutes of the August 14, 2012 Regular Board Meeting were reviewed. A motion approving the minutes was made by Board Member JA. The motion passed unanimously

INTRODUCTION OF GUESTS

Winston Thomas, Highlands Resident (left at 7:16pm)

COMMUNICATIONS, ANNOUNCEMENTS & COMMENTS FROM THE AUDIENCE

Win Thomas discussed having the Rec offer an informational session regarding Project Coyote, a non-profit dedicated to education for peaceful coexistence with coyotes.

MANAGER'S REPORT

A. Programming: The activity calendar is being prepared for Winter. EEC and ASP are running smoothly and at capacity. The pool is looking for lifeguards and instructors. The dome will be installed in October. The Rec received a STEM grant from the county to assist with an after school computer class at Highlands and Borel. Eichler movie will be shown October 12th; Halloween event is Friday, October 26th.

- B. Facilities & Grounds: The golf cart shed will be upgraded soon to improve storage. The EEC building sinks have been upgraded. EEC building training is underway.
- C. Administration : The GM reported on administrative issues, including website redesign, staff and safety meetings and upcoming conference dates.

COMMITTEE REPORTS

- A. The Finance Committee has no report
- B. Ad hoc Land Committee has no report

FINANCIAL REPORT

The Rec. is at 17% of the proposed budget. The Board reviewed the financial report.

UNFINISHED BUSINESS

- A. 2012-2013 Final Budget: Board member JA made a motion to accept the final budget. The motion passed unanimously.
- B. Cell phone reimbursement policy: Board member PM made a motion to accept the allowance policy as amended. The motion passed unanimously.

NEW BUSINESS

- A. Conflict of Interest Policy: discussion has been continued to the next meeting
- B. Upcoming meetings: October 9, 2012, November 13, 2012

PAYMENT OF THE BILLS

Bills were passed for the Board's review and signatures. Board Member MM made a motion to pay the bills and the motion passed unanimously.

ADJOURNMENT

Board Member MM made a motion to adjourn the meeting and the motion was passed unanimously. The meeting was adjourned at 9:08 pm

Respectfully submitted,

Brigitte Shearer
Board Secretary